

CEREDIGION CITIZENS' PANEL – TIMETABLE OF OPERATION 2010/11

TITLE	METHOD	DRAFT QUESTIONS TO BE SUBMITTED TO RESEARCH OFFICER	QUESTIONS FINALISED & Signed off by partners	TRANSLATION OF SURVEY & NEWSLETTER	DESIGN & PRINTING	DATE FOR NEWSLETTER & SURVEY TO BE SENT OUT	RESULTS RETURNED TO PARTNERS (approximate date)
Survey 6	Postal/online questionnaire	Wednesday 10 th March 2010 Editorial - Wednesday 17 th March	Friday 26 th March 2010	Monday 29 th March 2010	w/c 5 th April 2010	w/c 19 th April 2010	Beginning June 2010
Survey 7	Postal/online questionnaire	Wednesday 7 th July 2010 Editorial - Wednesday 14 th July	Friday 23 rd July 2010	Monday 26 th July 2010	w/c 2 nd August 2010	w/c 16 th August 2010	Beginning October 2010
Survey 8	Postal/online questionnaire	Wednesday 13 th October 2010 Editorial - Wednesday 20 th October	Friday 29 th October 2010	Monday 1 st November 2010	w/c 8 th November 2010	w/c 22 nd November 2010	Mid January 2011

Turnaround time for the translation is a minimum of **5** working days

Turnaround time for newsletter design is a minimum of **5** working days

Turnaround time for the printing of surveys/newsletters is a minimum of **10** working days.