



Independent Advisory Group

Day/Date 12th April 2016

Time: 10 am to 12 noon

Location: Police Headquarters, room
SCC002

Agenda Item 1: Introductions and Apologies

Attendance:-

NH (Chair)	Independent Advisor
JJ	Independent Advisor
DT	Independent Advisor
NM	Independent Advisor
MB	Independent Advisor
BH	Independent Advisor
PR	Interpreter (British Sign Language)
PL	Interpreter (British Sign Language)
AL	Equality, Diversity and Welsh language Manager, DPP
MBR (minutes)	Equality and Welsh Language Support Officer, DPP
DJ	Force Records & Information security Specialist, DPP
HHU	Data Protection Specialist . DPP

1. Apologies for Absence and Introductions

AD	Independent Advisor
NC	Independent Advisor
PS	Independent Advisor
BS	Independent Advisor

2. Minutes and Actions from previous meeting

The minutes of the last meeting were agreed to be a true and accurate record of that meeting.

**On-going Actions from previous meetings:-
Action from meeting held on 12th October 2015**

Action	Details	Owner	Status
Item 4	Mental Health Triage Project Presentation Consideration to be given to Disability Awareness training forming part of the initial police training.	AL	Completed
Item 4	Mental Health Triage Project Presentation DT to inform Mental health Triage Team that only qualified interpreters can assist with communicating with Deaf patients and friends are not suitable under any circumstances.	DT	Completed
Item 6	New OPCC website Anyone wishing to be included on the OPCC Website to inform MBR.	MBR	Completed
Item 8 (c)	Critical incident biographies to be e-mailed to AL.	All	Completed

Items from meeting held on 8th January 2016

5	NM and Ps to meet with the Mental Health Triage Team to advise them in respect of communication with a Deaf Person during a period of Mental distress.	NM/PS/MB	On-going
6	The commissioners your voice days IAG members to e mail AL any suggestions with regards to groups which the PCC should be engaging with.	AL/IAG members	Completed.

7	Public Service Bureau. DCC to ensure that the link between PSD and the IAG members remains and that the IAG are utilised to provide advice where relevant.	AL	Completed
8	MB to provide PSB with feedback in relation to her recent experience with the service, which PSB can then use in reviewing their service.	MB	Completed
9	Police station Re-Designs. HT to feedback to the IAG with regards to advice provided by members in relation to the accessibility of Police Stations as part of their re-design.		The programme of refurbishment and maintenance work for DPP estate is currently being finalised. Any consideration regarding disability access will be covered during the design and fit out of new public access areas. Properties to be refurbished have already had accessibility work identified during the condition surveys and these will be worked through during the overall refurbishment programme.
10	MBR to forward copy of the guidelines for when a Deaf person attends one of our reception areas at a Police station to HT for information.	MB	Complete.

Action:- HT to attend IAG meetings and provide updates in respect of the accessibility of police station as part of their re-design.

BH asked who is sitting on the board representing disabilities. It is really important to have someone who can assist the group in this way.

Action:- HH to find out who represents disability on the board and inform the group.

3. Data Protection Input from legal & compliance

Various agreements were discussed and an explanation was provided to the members as to why they were needed and what was expected of them.

HH, Data protection specialist and DJ Force Records and Information Security specialist provided a presentation in respect of Data Sharing Agreements and, Undertaking of confidentiality.

Action:- HHU to refer to gender recognition act 2004 on Data Protection presentation.

4. Data Sharing Agreements, Undertaking of Confidentiality and Terms of Reference.

5. The Force's Strategic Equality Objectives

AL provided an overview of the strategic equality objectives and thanked everyone for their feedback.

It was confirmed that quarterly informal updates will be provided on progress being made , together with the formal annual update on the progress made. It was also noted that a communications plan will also be put in place to provide regular updates to members of the public on the progress being made. AL suggested that the Force Strategic Equality Objectives should be placed as an agenda item to ensure that regular updates are provided to the IAG members. It was confirmed the full plan will be published on Friday 15th April, 2016

Action:- Strategic Equality Objectives to be placed on the IAG agenda, as a standing item.

Action:- Add the text messaging 101 service details to all SEP documents before they are published.

6. #WeStandTogether

AL informed the group about the national campaign being led by Greater Manchester Police. A discussion ensued about the campaign and the IAG members shared their views. The group agreed that this campaign was not suitable for Dyfed Powys Police.

Action List:-

Action	Details	Owner	Status
Item 5	NM and PS to meet with the Mental Health Triage Team to advise them in respect of communication with a Deaf Person during a period of Mental distress.	NM/PS /MBR	On-going
Item 9	HT to attend IAG meetings and provide updates in respect of the accessibility of police station as part of their re-design.	HT	
Item 9	HH to find out who represents disability on the board and inform the group.	HH	
Item 3	Data Protection HHU to refer to gender recognition act 2001 on Data Protection presentation.	HH	
Item 5	Strategic Equality Objectives Strategic Equality Objectives to be placed on the IAG agenda, as a standing item.	MBR	
Item 5	Strategic Equality Objectives Add the text messaging 101 service details to all SEP documents before they are published	AL	